

Referrals  
7/16/19

**PUBLIC HEALTH  
AND SAFETY  
STANDING  
COMMITTEE**

11

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

July 9, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035158      100% City Funding – To Provide Emergency Residential Demolition at 5251 Lenox. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through July 22, 2020 – Total Contract Amount: \$28,750.00.  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           BENSON          

**RESOLVED**, that Contract No. 3035158 referred to in the foregoing communication dated July 9, 2019, be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

July 9, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035161      100% City Funding – To Provide Emergency Residential Demolition at 21, & 27 E. Longwood. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through July 22, 2020 – Total Contract Amount: \$49,200.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3035161 referred to in the foregoing communication dated July 9, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

July 9, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035235      100% City Funding – To Provide Residential Demolition of Group 1.15.19, Group G. (36 Properties in Districts 3 & 4) – Contractor: Adamo Demolition Co. – Location: 320 E. Seven Mile, Detroit, MI 48203 – Contract Date: Upon City Council Approval through July 22, 2020 – Total Contract Amount: \$776,848.30. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3035235 referred to in the foregoing communication dated July 9, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

July 9, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035267      100% City Funding – To Provide Emergency Residential Demolition at 12039 Mettetal. – Contractor: Leadhead Construction – Location: 1660 Midland, Detroit, MI 48238 – Contract Date: Upon City Council Approval through July 22, 2020 – Total Contract Amount: \$25,120.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3035267 referred to in the foregoing communication dated July 9, 2019, be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

July 9, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035268      100% City Funding – To Provide Emergency Residential Demolition at 8621 Harper. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through July 22, 2020 – Total Contract Amount: \$28,950.00.  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3035268 referred to in the foregoing communication dated July 9, 2019, be hereby and is approved.

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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

July 9, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035305      100% City Funding – To Provide Emergency Residential Demolition at 4327 Berkshire. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through July 22, 2020 – Total Contract Amount: \$25,350.00.  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3035305 referred to in the foregoing communication dated July 9, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

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July 9, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035321      100% City Funding – To Provide Imminent Danger Residential Demolition at 9321 & 9329 Yellowstone. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley, Detroit, MI 48227 – Contract Date: Upon City Council Approval through July 22, 2020 – Total Contract Amount: \$43,600.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3035321 referred to in the foregoing communication dated July 9, 2019, be hereby and is approved.





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Date: July 2, 2019

HONORABLE CITY COUNCIL

RE: **RECOMMENDATION FOR DEFERRAL**

ADDRESS: 6118 Lawton

NAME: 6106 Lawton LLC

Demolition Ordered: September 17, 2018

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection conducted on June 29, 2019 revealed that the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1<sup>st</sup> deferral request for this property.**

Therefore, we respectfully recommended that the demolition order be deferred for a period of six months subject to the following conditions:

1. A permit for rehabilitation work shall be applied for within ten (10) business days from the date of the City Council decision.
2. BSEED will schedule a Progress Inspection within forty-five (45) calendar days from the date of the rehabilitation permit to determine whether substantial progress has been made. Thereafter, the owner must submit to BSEED detailed inspection reports, with photos showing evidence of the work completed, every forty-five (45) calendar days, for the duration of the rehabilitation work, to demonstrate that substantial progress has been made during the approved time frame for rehabilitation.
3. The building shall have all imminently hazardous conditions immediately corrected, be maintained, and securely barricaded until rehabilitation is complete. Rehabilitation work is to be completed within six (6) months, at which time the owner will obtain one of the following from this department:
  - Certificate of Acceptance related to building permits
  - Certificate of Approval as a result of a Housing Inspection
  - Certificate of Compliance, required for all rental properties
4. The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).
5. The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.
6. Prior to seeking a permit extension, the owner must contact BSEED and request to extend the deferral period.

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been satisfied and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, the deferral may be rescinded by the City Council at any time and we may proceed with demolition without further notice. In addition, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,

David Bell  
Director

DB:bkd

cc: 6106 Lawton LLC, P.O. Box 871, Bloomfield, MI 48303  
Willie Bell, 21311 Dartmouth, Southfield, MI 48076



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Date: June 28, 2019

HONORABLE CITY COUNCIL

RE: **RECOMMENDATION FOR DEFERRAL**

**ADDRESS: 8246 Vaughan**

**NAME: Laneshia Eaddy**

**Demolition Ordered: April 18, 2016**

In response to the request for a deferral of the demolition order on the property noted above, the Buildings, Safety Engineering and Environmental Department (BSEED) submits the following information:

A special inspection conducted on June 6, 2019 revealed that the building is secured and appears to be sound and repairable. The owner has paid all taxes and is current. The proposed use of the property is owner's use and occupancy. **This is the 1<sup>st</sup> deferral request for this property.**

**Therefore, we respectfully recommended that the demolition order be deferred for a period of six months subject to the following conditions:**

1. **A permit for rehabilitation work shall be applied for within ten (10) business days from the date of the City Council decision.**
2. **BSEED will schedule a Progress Inspection within forty-five (45) calendar days from the date of the rehabilitation permit to determine whether substantial progress has been made. Thereafter, the owner must submit to BSEED detailed inspection reports, with photos showing evidence of the work completed, every forty-five (45) calendar days, for the duration of the rehabilitation work, to demonstrate that substantial progress has been made during the approved time frame for rehabilitation.**
3. **The building shall have all imminently hazardous conditions immediately corrected, be maintained, and securely barricaded until rehabilitation is complete. Rehabilitation work is to be completed within six (6) months, at which time the owner will obtain one of the following from this department:**
  - **Certificate of Acceptance related to building permits**
  - **Certificate of Approval as a result of a Housing Inspection**
  - **Certificate of Compliance, required for all rental properties**
4. **The owner shall not occupy or allow occupancy of the structure without a certificate (as outlined above).**
5. **The yards shall be maintained clear of overgrown vegetation, weeds, junk and debris at all times.**
6. **Prior to seeking a permit extension, the owner must contact BSEED and request to extend the deferral period.**

We recommend that utility disconnect actions cease to allow the progress of the rehabilitation.

At the end of the deferral period, the owner must contact this department to arrange an inspection to evidence that conditions of the deferral have been satisfied and that there has been substantial progress toward rehabilitation. If the building becomes open to trespass or if conditions of the deferral are not followed, the deferral may be rescinded by the City Council at any time and we may proceed with demolition without further notice. In addition, pursuant to the Property Maintenance Code we will issue a Blight Violation Notice.

Any request exceeding three (3) deferrals must be made by petition to City Council through the office of the City Clerk.

Respectfully submitted,



David Ben  
Director

DB:bkd

cc: Laneshia Eaddy, 7385 Fielding, Detroit, MI 48228  
Laneshia Eaddy, 8246 Vaughan, Detroit, MI 48228



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

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May 18, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriate the Knight Mobility Pilot Program Grant**

The John S. and James L. Knight Foundation has awarded the City of Detroit Department of Transportation, in partnership with the Mayor's Office, with the Knight Mobility Pilot Program Grant for a total of \$1,041,000.00. There is no match requirement. The total project cost is \$1,041,000.00. The grant period is January 1, 2019 through December 31, 2021.

The objective of the grant is to engage residents for three mobility pilot programs. The funding allotted to the department will be utilized to implement the following programs:

- Night Shift: a first mile/last mile ride-sharing pilot to help Detroiters working late at night get home quickly and safely from the bus stop.
- Car4You: a car-sharing public/private partnership pilot conducted in partnership with a community organization to enable car access for critical appointments such as job interviews and grocery trips.
- Micro-transit: an automated shuttle to help Detroiters get to work on time.

If approval is granted to accept and appropriate this funding, the appropriation number is 20653.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:

Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

This request has been approved by the Law Department  
This request has been approved by the Office of Budget

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the Detroit Department of Transportation, in partnership with the Mayor's Office, is requesting authorization to accept a grant from the John S. and James L. Knight Foundation, in the amount of \$1,041,000.00, to engage residents for three mobility pilot programs; and

**WHEREAS**, this request has been approved by the Law Department; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED** that the Director for the Office of Development and Grants is hereby authorized to sign the grant agreement on behalf of the City of Detroit, and that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to establish Appropriation number 20653, in the amount of \$1,041,000.00, for the Knight Mobility Pilot Program Grant.



**KNIGHT  
FOUNDATION**

**ALBERTO IBARGÜEN**  
*President*

March 20, 2019

Mark De La Vergne  
Chief of Mobility Innovation  
City of Detroit  
2 Woodward Avenue  
Suite 1126  
Detroit, MI 48226

Dear Mr. De La Vergne:

The Trustees of the John S. and James L. Knight Foundation have approved a \$1,041,000 grant to City of Detroit.

The grant is to be used as follows: To engage residents around three mobility pilots, including an automated shuttle route, led by the Detroit Office of Mobility Innovation.

The terms and conditions of this grant are contained in the attached grant agreement. Grant payment according to the terms outlined will be released within 60 days of Knight Foundation receiving the signed agreement.

The Relationship Manager for this grant, Lilian Coral ([coral@kf.org](mailto:coral@kf.org)), is your primary point of contact and will answer any questions you may have. All reports should be uploaded to our Fluxx Grantee Portal at <https://knight.fluxx.io>.

Before you take steps to publicize this grant, please review our communications resources and guidelines at [www.knightcommunications.org](http://www.knightcommunications.org).

This grant is tangible recognition of your services to Detroit, a Knight community. Thank you.

Sincerely,

AI: SK

Enclosures

C: Lilian Coral

Mike Duggan, Mayor, City of Detroit

David Massaron, Director of Transformational Projects, City of Detroit

Beth Niblock, Chief Information Officer, City of Detroit

## **JOHN S. AND JAMES L. KNIGHT FOUNDATION**

### **GRANT AGREEMENT**

**ORGANIZATION:** City of Detroit

**GRANT ID:** GR-2018-56943

**PURPOSE:** To engage residents around three mobility pilots, including an automated shuttle route, led by the Detroit Office of Mobility Innovation.

**TERMS:** January 1, 2019 to December 31, 2021

**AMOUNT:** \$1,041,000

### **A C T I V I T I E S**

In the first phase, Detroit will deploy three mobility pilots on the Osborn neighborhood. Each will be accompanied by regular engagement led by 1-2 community managers.

- **Night Shift:** a first mile/last mile ride-sharing pilot to help Detroiters working late at night get home quickly and safely from the bus stop.
- **Car4You:** a carsharing public/private partnership pilot conducted in partnership with a community organization to enable car access for critical appointments such as job interviews and grocery trips.
- **Microtransit:** an automated shuttle to help Detroiters get to work on time.

In the second phase, the city will scale pilots into the 10 Strategic Neighborhood Fund communities.

### **O B J E C T I V E S**

- To develop approaches to solve mobility challenges based on the interests of residents.
- To test new mobility solutions, including with autonomous technology, that improve access to jobs and schools.

The description of your organization's activities and your expectations for the outcomes of the funded project are listed above. Your organization agrees that the results described are achievable and represent the terms against which your organization will judge the success of the project.

### **M O N I T O R I N G**

- Any evaluation reports relating to this grant will be submitted to the Knight Foundation.
- - Number of Detroiters engaged directly in co-design process
  - Number of Detroiters reached via each pilot outreach strategy
  - Number of Detroiters served via pilots deployed
  - Qualitative feedback from Detroiters served via pilots about their impact

## COMMUNICATIONS

You agree to follow the communications guidelines at <http://knightcommunications.org> and to clear with [communicationsdirector@knightfoundation.org](mailto:communicationsdirector@knightfoundation.org) any content that mentions the Foundation. Please also follow us on Twitter at @knightfdn.

You will recognize Knight Foundation for its Cumulative Giving in all future donor recognition, of whatever type, consistent with your donor recognition protocols. You shall provide the text of any proposed donor recognition of Knight Foundation to Knight Foundation for its prior written approval. You shall not give greater recognition to any donor that has given Grantee the same amount as, or less than, Knight Foundation's Cumulative Giving to Grantee. Cumulative Giving includes all gifts from Knight Foundation to Grantee as of the date of the donor recognition, including the amount of this grant.

## BASIC GRANT CONDITIONS

1. Grantee will use the funds for the purposes described in this Agreement. Any alternative use of funds must be authorized in advance in writing by Knight Foundation. If the funds are not used in accordance with the terms outlined in the Agreement, the Grantee must repay those funds to the Foundation.
2. Changes to any specific line item in the enclosed budget greater than 5% should be approved in writing by Knight Foundation prior to making the change.
3. Significant changes in project or organizational leadership should be reported to Knight Foundation within 30 days of the change.
4. As required by IRS rules, Knight Foundation funds will not be used: a) to carry on propaganda or otherwise attempt to influence legislation; b) to influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive; c) to make a grant to any individual for travel, study or other similar purposes or to make a sub-grant to any other organization unless the grant complies with Section 4945(d)(3) or (4) of the Internal Revenue Code and the grant has been detailed in the approved grant plan and budget; or (d) to undertake any activity for any purpose other than the charitable and educational purposes specified in Section 170(c)(2)(B) of the Internal Revenue Code.
5. Knight Foundation requires its Grantees to adhere to ethical standards, in addition to complying with all applicable laws and regulations. If Knight Foundation, at its sole discretion, determines these standards have not been met, it reserves the right to suspend or terminate the grant agreement.
6. Overhead expenses charged to the grant must be specified in the approved grant budget and must be supported by appropriate documentation. Overhead may not include a general percentage of costs.

## REPORTS AND PAYMENTS

1. The first payment of \$347,000 will be mailed within 60 days of Knight Foundation receiving this signed grant agreement.
2. A progress report, both narrative and financial, is due June 30, 2019.
3. A grant expenditure monitoring (GEM) review will be conducted in 2019. Knight Foundation is responsible for securing the consultant to complete the GEM and will pay the cost of the GEM

4. A progress report, both narrative and financial, is due January 1, 2020. The second payment of \$347,000 will be released within 60 days of receiving a progress report and GEM report deemed satisfactory solely at the Foundation's discretion.
5. A progress report, both narrative and financial, is due June 30, 2020.
6. A progress report, both narrative and financial, is due January 1, 2021. The second payment of \$347,000 will be released within 60 days of receiving a progress report deemed satisfactory solely at the Foundation's discretion.
7. A progress report, both narrative and financial, is due June 30, 2021.
- 8.
9. A final report, both narrative and financial, is due January 31, 2022.
10. Login to the Fluxx Grants Portal at <https://knight.fluxx.io> to submit your reports online. Click on the green "+" sign to upload your reports. Click on the "Submit" Link to let Knight know you have submitted your requirement. These reports include both financial and program information using online forms. The program report must include a narrative account of the use of grant funds and progress in achieving the purposes of the grant, including grant outcomes. The online report forms are available on Knight's Grantee Portal. Copies of the reports will be provided to your Program Director by Grants Administration. The Director will review your report and provide feedback. Any questions about the grant should be directed to the Program Director.
11. During the term of the grant, organizations audited by an independent auditing firm should submit the audit results including the management letter within 90 days of completion of the audit report.
12. Upon the Foundation's request the Grantee will provide all information relating to or developed under the grant.
13. The Foundation may withhold future payments at the Foundation's sole discretion if it has not received all required reports and/or the reports do not meet the Foundation's reporting requirements or the grant fails to achieve satisfactory progress.

#### **RETURN OF GRANT FUNDS ON CHANGE IN PURPOSE:**

If there is a "Change in Purpose" (as hereinafter defined), upon the written request of Knight Foundation, Grantee shall (and shall cause the Fiscal Agent, if applicable, to), at Knight Foundation's sole discretion, promptly either (i) reassign to another charitable organization acceptable to Knight Foundation, or (ii) return to Knight Foundation, all grant funds that were not properly expended (in accordance with the approved project budget) prior to the first Change in Purpose subsequent to the date hereof. For purposes of this grant agreement, the term "Change in Purpose" means (i) any material change in the current charitable purpose of the Grantee as set forth on Annex I hereto, as determined by Knight Foundation in its sole discretion, including but not limited to any change in purpose or activities communicated by the Grantee to the IRS by means of a letter, Form 990 filing or other communication, (ii) at the sole discretion of Knight Foundation, any change required to be reported to Knight Foundation pursuant to item 3 of "Basic Grant Conditions," above, and/or in circumstances as contemplated by "Purpose" above, (iii) any winding up of the Grantee's activities or operations, (iv) any combination of the Grantee with any other charitable or other organization, whether by means of merger, transfer of assets or other reorganization event, and/or (v) any public



announcement by Grantee or any of its affiliates with respect to any of the foregoing events. Grantee shall promptly notify Knight Foundation, in writing, upon the occurrence of any circumstance, event or development that could reasonably be expected to result in a potential Change in Purpose.

#### **INTELLECTUAL PROPERTY:**

Grantee and the Foundation agree that all intellectual property (IP) rights (including copyright, patent, and any other rights) in materials arising out of or resulting from Grantee's use of the grant funds or any earning thereon (the "Public Materials") shall be owned by Grantee. Grantee acknowledges that the Foundation wishes to ensure the widest possible distribution of the Public Materials and ensure that they are and remain generally available to the public. Accordingly, Grantee hereby grants, and shall ensure that any individuals who have any IP rights in Public Materials shall grant, to the Foundation, under all IP rights of such party, a non-exclusive, transferable, perpetual, irrevocable, royalty-free, paid-up, worldwide, sublicenseable license to use or publish the Public Materials; provided, however, that the Foundation shall not exercise such rights except (a) in connection with the activities of the Foundation, and/or (b) in the event Grantee materially breaches the terms of this Agreement.

Grantee, at the Foundation's request, agrees to execute any additional documents required to affect such license. Upon Grantee's request in writing, the parties shall cooperate to identify whether any particular materials produced by Grantee constitute Public Materials; provided that Grantee and the Foundation acknowledge that Public Materials shall include all materials required to be developed as described in the applicable grant description.

Exceptions to this clause must be approved by the Foundation in writing. Grantee shall not make available such Public Materials, or any derivative works of the Public Materials, under any other licensing terms, without the Foundation's prior written consent.

#### **TAX-EXEMPT STATUS:**

Grantee will maintain its tax-exempt status as a Section 501(c)(3) organization classified as a public charity under Sections 509(a)(1) or (2) current throughout the period of this grant and will comply with all applicable federal and state laws and regulations that govern the use of funds from private foundations to the Grantee organization. This includes but is not limited to the prohibition against activities described in Section 4945(d) of the Internal Revenue Code.

#### **PUBLIC ENTITY:**

Our organization's acceptance of this grant, as evidenced by our authorized signature in the space provided below, signifies that the City of Detroit is a unit of government and, as such, donations are deductible as charitable contributions to a political subdivision as recognized in Section 170(c)(1) of the Internal Revenue Code, that our status as a unit of government will remain current during the grant period and that we will comply with all applicable federal, state and local laws and regulations that govern the use of grants from private foundations to our organization. Furthermore, we agree to use the grant funds for the purposes approved by the Foundation described below and understand that any alternative use of grant funds must be authorized in advance in writing by Knight Foundation.

#### **BOOKS AND RECORDS:**

Grantee shall maintain its books and records, including an accurate record of the grant received and all expenses incurred under this grant, and retain such books and records for at least four years after completion of the use of this grant. Those records include a general ledger with enough detail to allow tracking of the use of Foundation funds, original invoices, bank statements, copies of checks disbursing grant funds and documentation of the business purpose of each expense.

At the Foundation's request, Grantee shall make its books and records available to the Foundation by permitting reasonable access to its files, records and personnel by the Foundation (or its designated representatives) for the purpose of making financial audits or other evaluations concerning this grant as the Foundation deems necessary. The fees and expenses of such designated representative shall be paid from the grant proceeds. The Foundation will withhold these fees and expenses from payments made to the Grantee under this Agreement.

#### **MANAGEMENT AND INVESTMENT OF FUNDS, EARNINGS, AND APPRECIATION:**

All grant funds received, and earnings and appreciation on those funds, shall be invested in a designated account in a bank or investment firm that is a member of either the FDIC or SIPC. The investment will be in accordance with Grantee's governing documents and investment policies so long as they do not conflict with this Agreement, with the laws of the State of Florida, and with Federal laws. Earnings and appreciation on grant funds shall be used solely for the purpose of the Grant. Grantee may not assess an administrative or financial management fee unless agreed to in writing and in advance by the Foundation.

#### **UNEXPENDED FUNDS:**

The Foundation reserves the right, in its sole discretion, to discontinue funding if it is not satisfied with the progress of the grant or the content of any required written report. In the event of discontinuation or at the close of the grant, any unexpended funds shall immediately be returned to the Foundation, except where the Foundation has agreed in writing to an alternative use of the unused funds.

#### **ROYALTIES:**

Any materials produced by this grant and earnings thereon shall not provide royalties or otherwise inure to the personal benefit of individuals connected with this grant. Grantee shall not engage in any sales of such materials unless it has determined that such sales are substantially related to the charitable and educational purposes of the Grant. Any revenues realized by Grantee or any sub-grantee from any such materials must be used exclusively for this project.

#### **NO-COST EXTENSION:**

If needed, Grantee should submit a request for a no-cost extension to the program officer before the end of the grant period. The request should contain the reason for the extension, its length and detail how any unexpended funds would be used.

#### **NO GUARANTEE OF FUTURE FUNDING:**

The Grantee acknowledges that the receipt of this grant does not imply a commitment on behalf of Knight Foundation to continue funding beyond the terms listed in this grant agreement.

If you agree to the terms and conditions of this grant agreement, please sign and submit this document via DocuSign to Knight Foundation. Please download a copy of the signed document for your grant files. Grant payment according to the terms above will be released within 60 days of receiving this signed agreement.

#### **Grantee Authorized Signatory:**

Mark De La Vergne

Type or print name of person signing  
Agreement

Title

Signature of person signing Agreement      Date

All future correspondence regarding this grant should refer to grant # GR-2018-56943. Please sign and return this document via DocuSign or by emailing it to [grants@knightfoundation.org](mailto:grants@knightfoundation.org).

**JOHN S. AND JAMES L. KNIGHT FOUNDATION  
GRANT AGREEMENT  
ANNEX I**

**GRANTEE:** City of Detroit

**GRANT ID:** GR-2018-56943

**AMOUNT:** \$1,041,000

**CONTACT:** Mark De La Vergne

**PURPOSE:** To engage residents around three mobility pilots, including an automated shuttle route, led by the Detroit Office of Mobility Innovation.

**CHARITABLE PURPOSE:**

## Knight Foundation Proposal

Name of Organization: City of DetroitYear: 2019

- \* Include revenues for THIS PROJECT ONLY on this page.
- \* Not all the entries below may apply to your organization. Leave those items blank that do not apply.
- \* For multi-year revenue please submit budgets for each year.
- \* Cells have been formatted for commas and columns will total at the bottom of the page. Shaded columns contain formulas and should not be edited.

Project Revenues	Knight Foundation Share	All non-Knight Funds	Total	Knight Foundation %
<b>Contributed Income</b>				
1. Individual contributions				
2. Corporate contributions				
3. Foundation grants	347,000		347,000	100%
4. Federal government support				
5. State government support		280,000	280,000	0%
6. Local government support				
7. Parent organization support				
8. Special events				
9. In-kind contributions				
10. Other (specify):				
<b>Earned Income</b>				
11. Fees for services				
12. Admissions				
13. Memberships				
14. Publications and royalties				
15. Contracted services				
16. Rentals				
17. Other (specify):				
<b>Other Income</b>				
18. Investment				
19. Interest				
20. Other (specify):				
<b>Total Revenues</b>	<b>\$ 347,000</b>	<b>\$ 280,000</b>	<b>\$ 627,000</b>	<b>55%</b>

- \* Include expenses for THIS PROJECT ONLY on this page.
- \* Not all the entries below may apply to your organization. Leave those items blank that do not apply.
- \* For multi-year expenses, please submit budgets for each year.
- \* No depreciation expense for items purchased as part of this grant should be included.
- \* Cells have been formatted for commas and columns will total at the bottom of the page. Shaded columns contain formulas and should not be edited.

Project Expenses	Knight Foundation Share	All non-Knight Funds	Total	Knight Foundation %
<b>1. Program salaries and wages (specify):</b>				
Program Analyst	70,000		70,000	100%
Community Ambassadors	200,000		200,000	100%
<b>2. Administrative salaries and wages (specify):</b>				
<b>3. Consultant/Contract services (specify):</b>				
WSP - Staffing		250,000	250,000	0%
Mobility Deployments				
Human centered outreach program				
<b>4. Other salaries and wages (specify):</b>				
<b>5. Employee benefits</b>	50,000		50,000	100%
<b>6. Administrative expenses</b>				
7. Travel				
<b>8. Supplies and materials</b>	25,000		25,000	100%
9. Rent				
10. Utilities				
11. Insurance				
12. Legal fees				
13. Accounting fees				
14. Other professional fees (specify):				
<b>15. Taxes</b>				
<b>16. Printing and publications</b>				
<b>17. Postage and shipping</b>				
<b>18. Marketing</b>	3,000	30,000	33,000	6%
<b>19. Fund raising</b>				
<b>20. Capital expenses</b>				
<b>21. Overhead/indirect (specify):</b>				
<b>22. Depreciation</b>				
<b>23. Other (specify)</b>				
<b>Total Expenses</b>	<b>\$ 347,000</b>	<b>\$ 280,000</b>	<b>\$ 627,000</b>	<b>55%</b>

## Knight Foundation Proposal

Name of Organization: \_\_\_\_\_  
 Year: 2019

- \* Include revenues for THIS PROJECT ONLY on this page.  
 \* Not all the entries below may apply to your organization. Leave those items blank that do not apply.  
 \* For multi-year revenues, please submit budgets for each year.  
 \* Cells have been formatted for commas and columns will total at the bottom of the page. Shaded columns contain formulas and should not be edited.

Project Revenues	Knight Foundation Share	All non-Knight Funds	Total	Knight Foundation %
<b>Contributed Income</b>				
1. Individual contributions				
2. Corporate contributions				
3. Foundation grants	347,000		347,000	100%
4. Federal government support		1,030,000	1,030,000	0%
5. State government support				
6. Local government support				
7. Parent organization support				
8. Special events				
9. In-kind contributions				
10. Other (specify):				
<b>Earned Income</b>				
11. Fees for services				
12. Admissions				
13. Memberships				
14. Publications and royalties				
15. Contracted services				
16. Rentals				
17. Other (specify):				
<b>Other Income</b>				
18. Investment				
19. Interest				
20. Other (specify):				
<b>Total Revenues</b>	<b>\$ 347,000</b>	<b>\$ 1,030,000</b>	<b>\$ 1,377,000</b>	<b>25%</b>

- \* Include expenses for THIS PROJECT ONLY on this page.  
 \* Not all the entries below may apply to your organization. Leave those items blank that do not apply.  
 \* For multi-year expenses, please submit budgets for each year.  
 \* No depreciation expense for items purchased as part of this grant should be included.  
 \* Cells have been formatted for commas and columns will total at the bottom of the page. Shaded columns contain formulas and should not be edited.

Project Expenses	Knight Foundation Share	All non-Knight Funds	Total	Knight Foundation %
<b>1. Program salaries and wages (specify):</b>				
Program Analyst	70,000		70,000	100%
Community Ambassadors	200,000		200,000	100%
<b>2. Administrative salaries and wages (specify):</b>				
<b>3. Consultant/Contract services (specify):</b>				
WSP - Staffing		250,000	250,000	0%
Mobility Deployments		750,000	750,000	0%
Human centered outreach process				
<b>4. Other salaries and wages (specify):</b>				
<b>5. Employee benefits</b>	50,000		50,000	100%
<b>6. Administrative expenses</b>				
<b>7. Travel</b>				
<b>8. Supplies and materials</b>	25,000		25,000	100%
<b>9. Rent</b>				
<b>10. Utilities</b>				
<b>11. Insurance</b>				
<b>12. Legal fees</b>				
<b>13. Accounting fees</b>				
<b>14. Other professional fees (specify):</b>				
<b>15. Taxes</b>				
<b>16. Printing and publications</b>				
<b>17. Postage and shipping</b>				
<b>18. Marketing</b>	2,000	30,000	32,000	6%
<b>19. Fund raising</b>				
<b>20. Capital expenses</b>				
<b>21. Overhead/indirect (specify):</b>				
<b>22. Depreciation</b>				
<b>23. Other (specify):</b>				
<b>Total Expenses</b>	<b>\$ 347,000</b>	<b>\$ 1,030,000</b>	<b>\$ 1,377,000</b>	<b>25%</b>

## Knight Foundation Proposal

Name of Organization \_\_\_\_\_  
 Year 2020

- \* Include revenues for THIS PROJECT ONLY on this page
- \* Not all the entries below may apply to your organization. Leave those items blank that do not apply.
- \* For multi-year revenue please submit budgets for each year.
- \* Cells have been formatted for commas and columns will total at the bottom of the page. Shaded columns contain formulas and should not be edited.

Project Revenues	Knight Foundation Share	All non-Knight Funds	Total	Knight Foundation %
<b>Contributed Income</b>				
1. Individual contributions				
2. Corporate contributions				
3. Foundation grants	347,000		347,000	100%
4. Federal government support		200,000	200,000	0%
5. State government support				
6. Local government support				
7. Parent organization support				
8. Special events				
9. In-kind contributions				
10. Other (specify):				
Other funding sources		750,000	750,000	0%
<b>Earned Income</b>				
11. Fees for services				
12. Admissions				
13. Memberships				
14. Publications and royalties				
15. Contracted services				
16. Rentals				
17. Other (specify):				
<b>Other Income</b>				
18. Investment				
19. Interest				
20. Other (specify):				
<b>Total Revenues</b>	<b>\$ 347,000</b>	<b>\$ 1,030,000</b>	<b>\$ 1,377,000</b>	<b>25%</b>

- \* Include expenses for THIS PROJECT ONLY on this page
- \* Not all the entries below may apply to your organization. Leave those items blank that do not apply
- \* For multi-year expenses, please submit budgets for each year
- \* No depreciation expense for items purchased as part of this grant should be included
- \* Cells have been formatted for commas and columns will total at the bottom of the page. Shaded columns contain formulas and should not be edited

Project Expenses	Knight Foundation Share	All non-Knight Funds	Total	Knight Foundation %
<b>1. Program salaries and wages (specify):</b>				
Program Analyst	70,000		70,000	100%
Community Ambassadors	200,000		200,000	100%
<b>2. Administrative salaries and wages (specify):</b>				
<b>3. Consultant/Contract services (specify)</b>				
<b>4. Other salaries and wages (specify)</b>				
WSP - Staffing		250,000	250,000	0%
Mobile Deployments		750,000	750,000	0%
Human centered outreach process				
5. Employee benefits	50,000		50,000	100%
6. Administrative expenses				
7. Travel				
8. Supplies and materials	25,000		25,000	100%
9. Rent				
10. Utilities				
11. Insurance				
12. Legal fees				
13. Accounting fees				
14. Other professional fees (specify):				
<b>15. Fees</b>				
16. Printing and publications				
17. Postage and shipping				
18. Marketing	2,000	50,000	52,000	6%
19. Fund raising				
20. Capital expenses				
21. Overhead/indirect (specify):				
<b>22. Depreciation</b>				
23. Other (specify)				
<b>Total Expenses</b>	<b>\$ 347,000</b>	<b>\$ 1,030,000</b>	<b>\$ 1,377,000</b>	<b>25%</b>



Public Lighting Authority

21

65 Cadillac Square, Suite 3100  
Detroit, MI 48226  
313.324.8291 - office  
313.638.2805 - fax  
pladetroit.org

**OUR MISSION** is to improve,  
modernize and maintain the  
street lighting system in Detroit.

July 10, 2019

The Honorable City Council  
1340 Coleman A. Young Municipal Center  
Detroit, Michigan 48226

**RE: Detroit Metro Convention and Visitors Bureau  
Petition #880**

Dear Council Members:

The Detroit Metro Convention and Visitors Bureau is requesting permission to hang approximately 82 banners along East and Westbound Jefferson Avenue (including the medians) from Washington to Beaubien to advertise the NAACP's 100<sup>th</sup> National Convention.

The Public Lighting Authority has inspected poles and finds them to be structurally sound and is recommending approval for the Detroit Metro Convention and Visitors Bureau to hang banners on approved pole locations from July 10, 2019 to July 25, 2019.

Respectfully Submitted,

  
Beau Taylor, Executive Director  
Public Lighting Authority

Enclosure: Petition

cc: Council Members  
File  
PLD



CITY CLERK 2019 JUL 10 PM 3:44





July 10<sup>th</sup>, 2019

**HONORABLE CITY COUNCIL**

**RE:** Petition #880 – Detroit Metro Convention & Visitors Bureau, request to hang approximately 82 banners along Jefferson Ave. between Washington Blvd. and Beaubien St. for the 100<sup>th</sup> NAACP National Convention.

**The Department of Public Works, Traffic Engineering Division received the above referenced petition. This department has no objections to the placement of banners, provided that the banner installation is in compliance with the banner policy adopted by your Honorable Body on November 30, 2001, and subject to the following conditions:**

1. **Eighty-two (82)** banners are to be located Jefferson Ave. from Washington Blvd. to Beaubien St.
2. The duration of banner installation shall be from July 10<sup>th</sup>, 2019 through July 25<sup>th</sup>, 2019.
3. Banners shall not exceed thirty-two (32) inches in width by ninety-four (94) inches in height and should be acrylic or vinyl with standard slitting (also called “Happy Faces”).
4. Banners shall be affixed to allow minimum of (15) feet clearance from walkway surface.
5. Banners shall not include flashing lights that may be distracting to motorists.
6. Banners shall not have displayed thereon any legend or symbol which is, or resembles, or which may be mistaken for a traffic control device, or which attempts to direct the movement of traffic.
7. Commercial advertising is strictly prohibited on all banners; including telephone numbers, mailing addresses, and web site addresses.
8. A sponsoring organization’s logo and/or name may be included at the bottom of the banner in a space no more than ten (10) inches in height by thirty (30) inches in length, and letter size shall be limited to four (4) inch maximum and placed at the bottom of the banner.
9. Sponsoring organizations may not include messages pertaining to tobacco and related products, alcoholic beverages, firearms, adult entertainment or sexually explicit products, or political campaigns.
10. Sponsoring organizations may not include legends or symbols which may be construed to advertise, promote the sale of, or publicize any merchandise or commodity, with the exception of sponsorship as described in the banner policy (see section 9 of the policy).
11. Banner placement must be a minimum of 120 feet or every other pole apart, whichever is greater, including banners that may exist at the time of the installation and is limited to a two thousand (2000) feet radius area of the event location or within the stated organization’s boundaries.

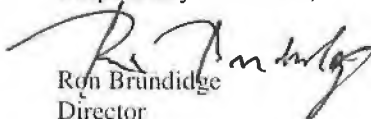


**HONORABLE CITY COUNCIL (Cont.)**  
**Petition #880**

12. The design, method of installation and location of banners shall not endanger persons using the highway or unduly interfere with the free movement of traffic.
13. The petitioner *SHALL* secure an approval from **Public Lighting Department** to use their utility poles to hang the banners.
14. The petitioner *SHALL* secure Right of Way permit from City Engineering Division every time the banners are changed/replaced.
15. The wording on the banners will be "The 100<sup>th</sup> NAACP National Convention".
16. Since Jefferson Avenue is a state trunk line in the above location, approval from the Michigan Department of Transportation is required.

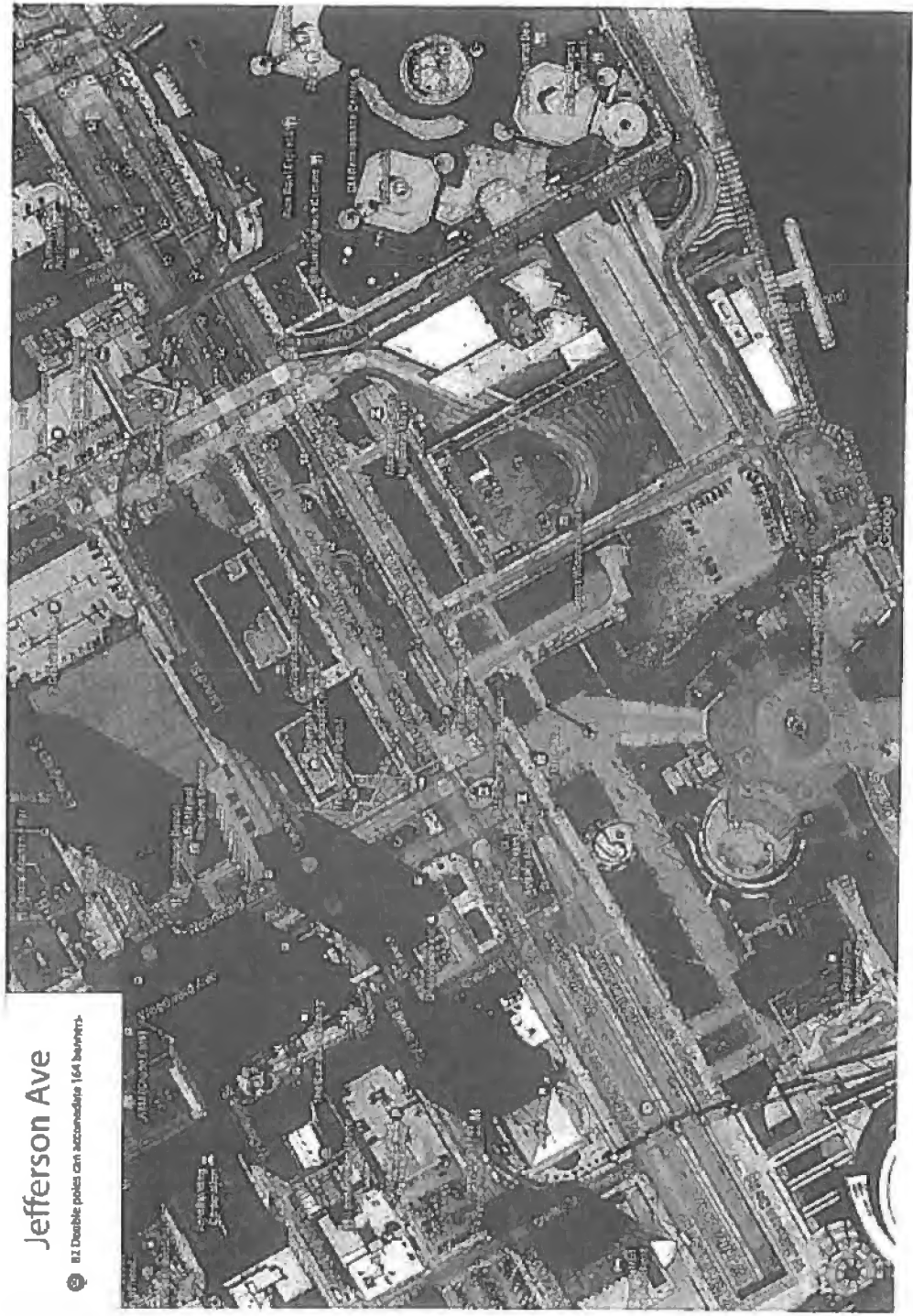
If deemed appropriate by the City of Detroit, The City reserves the right to have the banners removed by the Petitioner at the Petitioner's cost prior to expiration date.

Respectfully Submitted,

  
Ron Brundidge  
Director  
Department of Public Works

Copy: Linda Vinyard, Mayor's Office  
Ashok Patel, Traffic Engineering Division

RB/AF/CB



## Jefferson Ave

81 Double poles can accommodate 164 banners.

## DEPARTMENTAL REFERENCE COMMUNICATION

*Wednesday, May 15, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

BUSINESS LICENSE CENTER    DPW - CITY ENGINEERING DIVISION  
PUBLIC WORKS DEPARTMENT

**880**    *Detroit Metro Convention and Visitors Bureau, request to install approximately 82 banners along Jefferson east and westbound from Washington to Beaubien, including medians.*

# 880

Office Use Only: Petition Number:

*City of Detroit*

**Banner Permit Application Form for  
Banners in the Public Right-of-Way**

NOTE: This application is for the proposed banner(s) for a specified period of time only. After Expiration of the permit (if granted), or should the banner change in any way, another application will be required.

*Please type or print information clearly:*

**I. APPLICANT INFORMATION**

Contact Name: Harriet Carter

Name of Organization: Detroit Metro Convention and Visitors Bureau

Mailing Address: 211 W. Fort Street, Ste. 1000

City/State/Zip Code: Detroit, MI 48226

Phone: ( ) 313-202-1997 Fax: ( ) 313-202-1808 E-Mail: hcarter@visitdetroit.com

Sponsoring Organization (if applicable): \_\_\_\_\_

Type of banner(s): ☐ City ☐ Non-profit\* ☐ Business district\*\*  
☐ Community ☒ Special Event ☐ Holiday

\*If registered as a non-profit, please indicate your non-profit status identification number and attach a copy of the certificate. Non-profit identification number: \_\_\_\_\_

\*\*If applying for a business district banner(s),  
please identify the business district: \_\_\_\_\_

Type of Request: ☒ Initial Permit ☐ Permit Renewal\*

\*If this request is for permit renewal, please provide the following:

Permit identification number: \_\_\_\_\_ Permit expiration date: \_\_\_\_\_

## II. COMMERCIAL BANNER COMPANY

Contact Name: James Rimmel  
Name of Organization: Banner Sign Company  
Mailing Address: 6538 Russell Street  
City/State/Zip Code: Detroit, MI 48211  
Phone: ( ) 313-758-6737 Fax: ( ) \_\_\_\_\_ E-Mail: jim@bannersignco.com

## III. BANNER INFORMATION

Purpose of banner(s):  
Celebrate The NAACP's 110th National Convention.

Time period to display banner(s): Installation Date: 7 / 10 / 19 Removal Date: 7 / 25 / 19  
Number of banner(s) to display: 82

Streets on which banner(s) are to be displayed:  
Jefferson east and westbound from Washington to Beaubien, including medians.

Are any of the poles located on a Michigan State Trunk Line or Wayne County Road? (See listing of State Trunk Lines and Wayne County Roads attached.)

<input type="checkbox"/>	Yes*
<input type="checkbox"/>	No

\*If yes, please note that the application must be submitted a minimum of 180 days prior to requested installation date (see Section 3 of the Policy on Banners in the Public Right-of-Way for details).

Describe wording on banner(s) and any graphics:  
The 100th NAACP National Convention

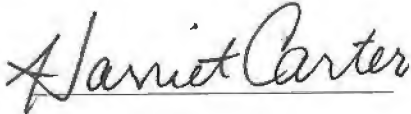
The following items **MUST BE** included in the permit application package in order for it to be considered:

1. Complete banner permit application form
2. Signed and dated indemnity agreement (Attachment A)
3. Signed and dated maintenance and removal agreement (Attachment B)
4. Copy of certificate of insurance
5. Sketch, drawing, or actual sample of the banner to be displayed (see example attached)
6. Listing and/or map of the specific locations for the banners
7. \$100 non-refundable permit fee
8. A refundable deposit (amount specified in Section 4 of the Policy on Banners in the Public Right-of-Way) to be held in escrow presented to the Consumer Affairs Department prior to the issuance of a banner permit

The undersigned applicant(s) agrees to abide by the provisions set by the City of Detroit to suspend a banner or banners during the time period requested for this permit.

**Harriet Carter**

Applicant: Print Name



Applicant: Signature

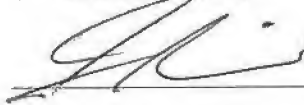
**05/15/2019**

Date:

**James Rimmel**

Commercial Banner Representative: Print Name

(i.e., installer/remover)



Commercial Banner Representative: Signature

**05/15/2019**

Date:

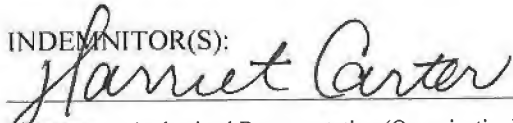
Attachment A  
AGREEMENT OF INDEMNITY

---

CITY OF DETROIT:

For and in consideration of the granting of a permit by the City of Detroit to suspend a banner or banners, the undersigned does agree to indemnify and hold harmless the City of Detroit, its officers, agents, and employees from any and all claims arising out the placement of, maintenance of, use of, or removal of banners, including claims involving banners (or the structure upon which they are hung) falling on people or property.

INDEMNITOR(S):



Signature or Authorized Representative (Organization)

Harriet Carter

Name

211 W. Fort Street, Ste. 1000

Address

Detroit, MI 48226

City, State, Zip Code

( ) 313-202-1997

05/15/2019

Telephone Number

Date



Signature of Authorized Representative (Banner Company)

James Rimmel

Name

6538 Russell Street

Address

Detroit, MI 48211

City, State, Zip Code

313-758-6737

05/15/2019

Telephone Number

Date



Attachment B  
MAINTENANCE & REMOVAL AGREEMENT

---

It is understood and agreed that during the initial display, and subsequent renewal periods if applicable, the permittee shall be responsible for inspecting banners and poles, replacing and/or removing banners that are torn, defaced or in general disrepair, including rigging. Where any street banner is found to present an immediate threat of harm to the public health, welfare or safety, the City shall summarily cause its removal.

It is also understood and agreed that banners are to be removed within seventy-two (72) hours of the revocation date of the permit. Any street banner not removed within that time period shall be removed by the City without notice to the permittee.

If the City removes banners because they are in disrepair, present a threat or harm, or because the permit has expired, it is understood and agreed that a portion or all of the refundable deposit will be forfeited by the permittee in order to cover the City's expense. If the expense of removal exceeds the amount of deposit, it is understood and agreed that the excess amount shall be collected from the person/entity to which the permit was issued.

It is also understood and agreed that in such cases when the City removes banners there is no guarantee that the banners can be reclaimed by the permittee.

**Harriet Carter**

Applicant: Print Name



Applicant: Signature

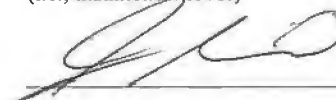
**05/15/2019**

Date:

**James Rimmel**

Commercial Banner Representative: Print Name

(i.e., installer/remover)



Commercial Banner Representative: Signature

**05/15/2019**

Date:

## STATE TRUNK LINES AND WAYNE COUNTY ROADS

---

Banners installed on State trunk lines or Wayne County Roads are subject to additional requirements. Permits for banners on State trunk lines or Wayne County Roads must comply with State and County guidelines.

(Please see the City of Detroit Policy on Banners in the Public Right-of-Way for details.)

### A. Michigan State Trunk Lines in the City of Detroit

Cadillac Square	Jeffries
Clark Street	John C. Lodge
Clifford & Middle	Michigan Avenue
Davison	Randolph (Cadillac Square to Jefferson)
Edsel Ford	Schaefer
Eight Mile Road	Shore Street
Fisher	Southfield
Ford Road	Telegraph Road
Fort Road	Van Dyke
Grand River	W. P. Chrysler
Gratiot	Washington Boulevard
Greensfield	Woodward
Groesbeck	Wyoming
Hoover	

### B. Wayne County Roads in the City of Detroit

<u>Wayne County Road</u>	<u>Limits</u>
Chandler Park Drive	Dickerson to Outer Drive
Chandler Park Drive	Whittier to Moross
West Chicago Blvd.	Lamphere to West City Limits
Conant	South from Carpenter to Hamtramck West Line
Davison	Twelfth to Highland Park West City Limits
Davison	Syracuse to Dwyer
Dix	Woodmere to West City Limits
Dix	Rouge River Bridge to Oakwood Blvd.
Edward Hines Drive	West City Limits to South City Limits and Warren
Fenkell	200 East of Wyoming to West City Limits
Five Points	Eight Mile Road to Puritan
Gaines	Southfield East Service Drive to 390 East
Greenfield	Tireman to James Couzens Drive
Greenfield	Paul to Tireman
West Jefferson	Brennan to Rouge River
Joy Road	Greenfield to West City Limits
Kelly Road	Morang to Kingsville
Kelly Road	Kingsville to Eight Mile
Lahser Road	Chalfonte to Eight Mile Road
Lamphere Road	Outer Drive South to R.R. to Outer Drive

B. Wayne County Roads in the City of Detroit (continued)

Mack	Wayburn to North City Limits (650' of Moross)
McNichols	Wyoming to Five Points
McNichols	Alley West of Oakland to G.T.W.R.R.
McNichols	G.T.W.R.R. to Dequindre
Miller Road	Dearborn Road to Fort Street
Moross Road	Redmond to Mack
Mound	Caniff to Eight Mile
Outer Drive	Dunfries to Bassett
Outer Drive	Warren to Livernois
Outer Drive	Dequindre to McNichols
Outer Drive	Conner to Chandler Park
Outer Drive	Alter to Whittier
Outer Drive	Chandler Park to Mack
Schaefer Highway	Oakwood Boulevard to Dunfries
Schaefer Highway	Dunfries to Bassett
Schoolcraft	Grand River to Patton
Seven Mile Road East	Gratiot to Redmond
Seven Mile Road East	Woodward to Five Points
Swift	West Line of Hull to East Line of Swift
Tireman	200' East of Miller Road (Meyers) to Greenfield
Warren	D.T.R.R. to 600' East
Warren	Greenfield to Heyden
Warren	Heyden to West City Limits
Wyoming	130' South of Michigan to Michigan
Wyoming	Ford Road to D.T.R.R.

#### **A. Hanging Banner from Utility Poles**

Nothing may be attached to a utility or light pole without the permission of the City. The City Council can grant permission to attach banner to Lighting Department poles. To get permission to hand banners you must petition the City Council. The petition should identify where you want to hang the banner(s), what the banner(s) will say and how long the banners will hang.

No banner will be allowed to block the view of traffic signals or signs. The Public Lighting Department will inspect the poles before advising the City Council about allowing any banners to be attached. The permission given by the City Council is good for up to six months. If you want to hang banners for more than six months, you should petition the City Council for an extension.

The Petitioner is responsible for purchasing, installing and removing the banners and the hardware needed to hang them.

The Public Lighting Department will supply a copy of its Banner Specifications upon request.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/27/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Michigan Community Insurance Agency Inc. 49357 Pontiac Trail Ste 101 PO Box 930599 Wixom MI 48393-0599	<b>CONTACT</b> Kathy Powers PHONE (AC, Ho, Est): (248) 679-7000 FAX (AC, Ho): (248) 926-8383 E-MAIL certificate@michigancommunity.com ADDRESS: <b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: AMCO Insurance Company NAIC # 19100 INSURER B: Depositors Insurance Company 42587 INSURER C: INSURER D: INSURER E: INSURER F:
<b>INSURED</b> Banner Sign Company Inc 6538 Russell St Detroit, MI 48211-2005 MI	

## COVERAGES

CERTIFICATE NUMBER: 2018/19 GL AD OM

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSUR LTR	TYPE OF INSURANCE	ADOL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  CENTRAL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER	X	ACFPB57112840144	07/30/2018	07/30/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> ANY AUTO ALL OWNED AUTOS HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		ACFPB57112840144	07/30/2018	07/30/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB CLAIMS-MADE DED RETENTION \$		ACPCAA7102840144	07/30/2018	07/30/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

jim@bannersignco.com

City of Detroit  
2 Woodward Ave  
Detroit, MI 48226

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Raymond Tussynski

**BANNER JOB. 707 - JEFFERSON AVE. between WASHINGTON BLVD. & BEAUBIEN ST.**

POLE NUMBER	POLE LOCATION	TYPE OF POLE	BRACKET INFO.
1	2nd pole (North side) Jefferson East of Washington	METAL POLE	BANNERS PRESENT - Both sides
2	2nd pole (North side) Jefferson West of Shelby	METAL POLE	BANNERS PRESENT - Both sides
3	1st pole (North side) Jefferson West of Shelby	METAL POLE	BANNERS PRESENT - Both sides
4	1st pole (North side) Jefferson East of Shelby	METAL POLE	BANNERS PRESENT - Both sides
5	2nd pole (North side) Jefferson East of Shelby	METAL POLE	BANNERS PRESENT - Both sides
6	2nd pole (Northside) Jefferson West of Griswold	METAL POLE	BANNERS PRESENT - Both sides
7	1st pole (North side) Jefferson West of Griswold	METAL POLE	BANNERS PRESENT - Both sides
8	pole (North side) Jefferson East of Griswold	METAL POLE	BANNERS PRESENT - Both sides
9	middle pole (North side) Jefferson bet. Griswold & Woodward	METAL POLE	BANNERS PRESENT - Both sides
10	pole (North side) Jefferson West of Woodward	METAL POLE	BANNERS PRESENT - Both sides
11	pole (North side) Jefferson middle of Woodward	METAL POLE	BANNERS PRESENT - Both sides
12	1st pole (North side) Jefferson East of Woodward	METAL POLE	BANNERS PRESENT - Both sides
13	2nd pole (North side) Jefferson East of Woodward	METAL POLE	BANNERS PRESENT - Both sides
14	3rd pole (North side) Jefferson East of Woodward	METAL POLE	BANNERS PRESENT - Both sides

**BANNER JOB. 707 - JEFFERSON AVE. between WASHINGTON BLVD. & BEAUBIEN ST.**

POLE NUMBER	POLE LOCATION	TYPE OF POLE	BRACKET INFO.
15	4th pole (North side) Jefferson East of Woodward	METAL POLE	BANNERS PRESENT - Both sides
16	4th pole (North side) Jefferson West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
17	3rd pole (North side) Jefferson West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
18	2nd pole (North side) Jefferson West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
19	1st pole (North side) Jefferson West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
20	1st pole (North side) Jefferson East of Brush St.	METAL POLE	BANNERS PRESENT - Both sides
21	2nd pole (North side) Jefferson West of Beaubien	METAL POLE	BANNERS PRESENT - Both sides
22	1st pole (North side) Jefferson West of Beaubien	METAL POLE	BANNERS PRESENT - Both sides
23	1st pole (median North side) Jefferson West of Beaubien	METAL POLE	BANNERS PRESENT - Both sides
24	2nd pole (median North side) Jefferson West of Beaubien	METAL POLE	BANNERS PRESENT - Both sides
25	3rd pole (median North side) Jefferson West of Beaubien	METAL POLE	BANNERS PRESENT - Both sides
26	4th pole (median North side) Jefferson West of Beaubien	METAL POLE	BANNERS PRESENT - Both sides
27	3rd pole (median North side) Jefferson East of Randolph	METAL POLE	BANNERS PRESENT - Both sides
28	2nd pole (median North side) Jefferson East of Randolph	METAL POLE	BANNERS PRESENT - Both sides

**BANNER JOB. 707 - JEFFERSON AVE. between WASHINGTON BLVD. & BEAUBIEN ST.**

POLE NUMBER	POLE LOCATION	TYPE OF POLE	BRACKET INFO.
29	1st pole (median North side) East of Randolph	METAL POLE	BANNERS PRESENT - Both sides
30	pole (North in middle median) Jefferson & Randolph	METAL POLE	BANNERS PRESENT - Both sides
31	1st pole (median North side) West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
32	2nd pole (median North side) West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
33	3rd pole (median North side) West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
34	4th pole (median North side) West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
35	3rd pole (median North side) East of Woodward	METAL POLE	BANNERS PRESENT - Both sides
36	2nd pole (median North side) East of Woodward	METAL POLE	BANNERS PRESENT - Both sides
37	1st pole (median North side) East of Woodward	METAL POLE	BANNERS PRESENT - Both sides
38	pole ( North in middle median) Jefferson & Woodward	METAL POLE	BANNERS PRESENT - Both sides
39	pole (median North side) West of Woodward	METAL POLE	BANNERS PRESENT - Both sides
40	pole (median North side) East of Griswold	METAL POLE	BANNERS PRESENT - Both sides
41	pole (median South side) East of Griswold	METAL POLE	<b>NO BRACKETS</b> - Both sides
42	pole (median South side) West of Woodward	METAL POLE	BANNERS PRESENT - Both sides



**BANNER JOB. 707 - JEFFERSON AVE. between WASHINGTON BLVD. & BEAUBIEN ST.**

POLE NUMBER	POLE LOCATION	TYPE OF POLE	BRACKET INFO.
43	pole (Center in middle median) Jefferson & Randolph	METAL POLE	<b>BRACKETS PRESENT</b> - Both sides
44	pole (South in middle median) Jefferson & Randolph	METAL POLE	BANNERS PRESENT - Both sides
45	1st pole (median South side) East of Woodward	METAL POLE	BANNERS PRESENT - Both sides
46	2nd pole (median South side) East of Woodward	METAL POLE	BANNERS PRESENT - Both sides
47	3rd pole (median South side) East of Woodward	METAL POLE	BANNERS PRESENT - Both sides
48	4th pole (median South side) West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
49	3rd pole (median South side) West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
50	2nd pole (median South side) West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
51	1st pole (median South side) West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
52	pole (South in middle median) Jefferson & Randolph	METAL POLE	BANNERS PRESENT - Both sides
53	pole (center of median) East of Randolph	METAL POLE	BANNERS PRESENT - Both sides
54	1st pole (median South side) East of Randolph	METAL POLE	BANNERS PRESENT - Both sides
55	2nd pole (median South side) East of Randolph	METAL POLE	BANNERS PRESENT - Both sides
56	3rd pole (median South side) East of Randolph	METAL POLE	BANNERS PRESENT - Both sides

**BANNER JOB.      707 - JEFFERSON AVE. between    WASHINGTON BLVD. & BEAUBIEN ST.**

POLE NUMBER	POLE LOCATION	TYPE OF POLE	BRACKET INFO.
57	3rd pole (median South side) West of Beaubien	METAL POLE	BANNERS PRESENT - Both sides
58	2nd pole (median South side) West of Beaubien	METAL POLE	BANNERS PRESENT - Both sides
59	pole (center of median) West of Beaubien	METAL POLE	BANNERS PRESENT - Both sides
60	1st pole (median South side) West of Beaubien	METAL POLE	BANNERS PRESENT - Both sides
61	1st pole (South side) West of Beaubien	METAL POLE	BANNERS PRESENT - Both sides
62	2nd pole (South side) West of Beaubien	METAL POLE	BANNERS PRESENT - Both sides
63	3rd pole (South side) West of Beaubien	METAL POLE	BANNERS PRESENT - Both sides
64	4th pole (South side) West Beaubien	METAL POLE	BANNERS PRESENT - Both sides
65	2nd pole (South side) East of Randolph	METAL POLE	BANNERS PRESENT - Both sides
66	1st pole (South side) East of Randolph	METAL POLE	BANNERS PRESENT - Both sides
67	1st pole (South side) West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
68	2nd pole (South side) West of Randolph	METAL POLE	BANNERS PRESENT - Both sides
69	2nd pole (South side) East of Bates	METAL POLE	- POLE MISSING -
70	1st pole (South side) East of Bates	METAL POLE	- POLE MISSING -

**BANNER JOB. 707 - JEFFERSON AVE. between WASHINGTON BLVD. & BEAUBIEN ST.**

POLE NUMBER	POLE LOCATION	TYPE OF POLE	BRACKET INFO.
71	2nd pole (South side) West of Bates	METAL POLE	BANNERS PRESENT - Both sides
72	1st pole (South side) West of Bates	METAL POLE	BANNERS PRESENT - Both sides
73	pole (South side) Jefferson & Woodward	METAL POLE	BANNERS PRESENT - Both sides
74	pole (South side) West of Woodward	METAL POLE	BANNERS PRESENT - Both sides
75	pole (South side) East of Griswold	METAL POLE	BANNERS PRESENT - Both sides
76	pole (South side) Jefferson & Griswold	METAL POLE	BANNERS PRESENT - Both sides
77	1st pole (South side) West of Griswold	METAL POLE	BANNERS PRESENT - Both sides
78	2nd pole (South side) West of Griswold	METAL POLE	BANNERS PRESENT - Both sides
79	3rd pole (South side) West of Griswold	METAL POLE	BANNERS PRESENT - Both sides
80	4th pole (South side) West of Griswold	METAL POLE	BANNERS PRESENT - Both sides
81	pole (South of Westbound Jefferson) on Washington Blvd bridge	METAL POLE	BANNER PRESENT Bracket (one side)
82	pole (North of Eastbound Jefferson) on Washington Blvd bridge	METAL POLE	BANNER PRESENT Bracket (one side)

BANNERS PRESENT ON POLES - March 26, 2019 ; THREE (3) South Bound poles MISSING

BRACKETS MISSING - one (1) pole ; ONLY BRACKETS(NO BANNERS) present - one (1) pole

*Andrew J. Campbell*

3-27-19  
FIELD CHECKED 3-26-19

# Jefferson Ave

82 Double poles can accommodate 164 banners







City of Detroit  
COUNCILMAN SCOTT R. BENSON

**MEMORANDUM**

**TO:** David Whitaker, Director, LPD  
**FROM:** Hon. Scott Benson, City Council District 3  
**CC:** Hon. Janice Winfrey, City Clerk  
Stephanie Washington, City Council Liaison  
**VIA:** Hon. Brenda Jones, City Council President  
**DATE:** 3 July 2019  
**RE:** MICHIGAN PUBLIC SERVICE COMMISSION RESOLUTION

The Governor will be making her second appointment to the Michigan Public Service Commission soon and I am requesting LPD draft a resolution, which provides suggested characteristics of the next MPSC member for her consideration. I have attached my letter to the Governor's office as a template that can be used to draft the resolution.

Please provide the draft resolution 8 July 2019. If you have any questions do not hesitate to contact my office at, 313-224-1198.

ENTERED JUL 10 2019

Refer to President's office for  
referral to PHS Committee (JT) 3-0





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19  
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**MEMORANDUM**

**TO:** David Whitaker, Director, LPD

**FROM:** Hon. Scott Benson, City Council District 3 *SB*

**CC:** Hon. Janice Winfrey, City Clerk  
Joel Howrani Heeres, Director, Office of Sustainability  
Stephanie Washington, City Council Liaison

**VIA:** Hon. Brenda Jones, City Council President

**DATE:** 3 July 2019

**RE:** **GREEN TASK FORCE SUSTAINABILITY OFFICE MOU**

The Green Task Force (GTF) is currently working with the Office of Sustainability to enter into a formal nonbinding relationship where the GTF plays an advisory role on greenhouse gas reduction initiatives. Please draft an MOU that achieves this goal keeping in mind the Detroit Charter's mandate about separation of powers.

Please provide the draft MOU by 10 July 2019. If you have any questions do not hesitate to contact my office at, 313-224-1198.

ENTERED JUL 10 2019 Refer to President's Office for referral to PHS Committee (JT) 3-0

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**MEMORANDUM**

TO: David Whitaker, Director  
Legislative Policy Division Staff

THROUGH: Brenda Jones  
President, Detroit City Council

FROM: Roy McCalister, Jr., Councilman  
City of Detroit



DATE: July 9, 2019

RE: **SQUATTER ORDINANCES AND/ OR ENFORCEMENT**

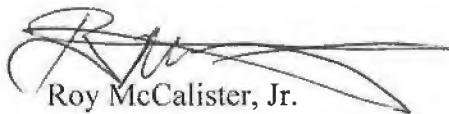
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Mr. Whittaker-

I am interested in any and all City of Detroit Ordinances and or State Laws relative to "Squatters" in Detroit. There are a few specific areas I would like to key in on:

- 1- Do Squatters have legal rights to properties once they enter onto a property?
- 2- Are there any ordinances or State Laws regulating Squatter rights?
- 3- How can the property owner protect themselves against Squatters?
- 4- What are the prescribed (if any) enforcement actions?
- 5- Do you have to bring legal proceedings against a Squatter to have them removed from a property?
- 6- What are the civil/ criminal liabilities for property owners once a Squatter takes over a property?
- 7- Are there any fines or criminal ramifications for the Squatter that the property owner can pursue?
- 8- Do we need to draft a proposed ordinance to protect the property owners involved in such a dispute?
- 9- The (Former) Nuisance Abatement court was an avenue to determine ownership and or legal standings in such matters, are there any current court actions at this time?

Sincerely,



Roy McCalister, Jr.  
Detroit City Council

CC:

Esteemed Colleagues  
City Clerk

CITY CLERK 2019 JUL 9 AM 9:13B



## MEMORANDUM

25

TO: David Whitaker, Director  
Legislative Policy Division

FROM: Roy McCalister, Jr., Councilman  
Public Health and Safety Standing Committee

DATE: July 8, 2019

RE: Questions regarding dynamic parking and price gauging

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What is the ability of the City to regulate private parking garages and surface lots?

For example, could the City establish rules to deter price gauging during high trafficked events?

Would a new parking ordinance need to be drafted in order to do this?

With regard to city owned parking lots/garages and street parking, what is the potential to establish a dynamic pricing model?